

Keystone State Chapter – POCI
Minutes Membership Meeting, Jan 25, 2025

PERSONS PRESENT: Karen & Tim Britton, Jim & Elke Martin, Sandy Kemp, Ralph Keller, Rick Harding, Ken Fernsler, Pat Rowe, David Brewer, Scott & Brenda Steinhauer, AJ & Carol Koszi, George Burbage, Steve Liebert, J.B. Musser, Ted Kapp, Bill McIntosh, Susan & Chuck McGurk, John Rogers

1. Call meeting to order - time - President Tom Wright called the meeting to order at 11:10AM
2. Opening remarks by President Tom Wright: We held a moment of silence for 2 members who passed away this past year, Aurora Kapp and Steve Martinez. Tom then handed out the POCI newsletter award to editor Dick Stover and thanked him for his 15 years of newsletter service to the chapter. Tom then handed out 3 certificates of appreciation for people who weren't present at the Christmas Party to Dick Stover, Bill McIntosh, and George and Amy Burbage for their contributions over the history of the Chapter. Tom commented on what a great year we had last year in celebration of our 50th anniversary year. We crammed a lot of events into the year and he thanked everyone who made it a success by helping and by attending. We now move on to our 2nd 50 years. This year is our 50th anniversary for our Fall Meet and our 46th anniversary for our GM on Display.
3. Introduction of Officers
 - a. President – Tom Wright
 - b. Vice President – Sandy Kemp
 - c. Secretary – Karen Britton
 - d. Treasurer – Dick Stover
 - e. Directors: Bill McIntosh, Ken Fernsler, Jim Martin, Steve Liebert
 - f. Activities Directors: Ralph Keller,
 - g. Merchandise Manager: George Burbage
4. Introduction of others in Attendance - Tom welcomed new member John Rogers to the meeting.
5. Receive Membership 2024 Report--

The membership report was handed out. Numbers were given.

 - a. 2024 KSC member #s - 137 this year we are at 115 so far. We are waiting to hear from 26 members who haven't renewed. Karen has asked the board to make some phone calls to members on the list who have not renewed as of today.
 - b. Karen asked everyone at the meeting to talk to other people to try to get them to join. Word of mouth and conversation is the best way to get new members
 - c. We have been putting out a roster around April/May each year.

- d. We continue to send Membership Cards as soon as people pay their dues and welcome letters to new members. We also send out invites to our contact list. Our contact list is currently over 700.
- e. Tom introduced our theme for this year - 25 for 25. This means he would like to see us grow our membership by 25 new members in 2025. If everyone in the room would get one new member, we will reach our goal. We are looking into an incentive to get more people to join. Tom also thanked Sandy and Karen for running the membership committee.

6. Receive treasurers 2024 report-

Checking account

Beginning balance =	\$ 4,938.11	
Income =	\$12,864.00	
Expenses =	-\$11,365.82	
Ending Balance =	\$ 6,436.29	PROFIT (LOSS) + <u>\$1,498.18</u>

Savings account

Beginning balance =	\$ 3,980.67
Interest earned =	\$.48
Ending Balance =	\$ 3,981.15

CD

Beginning balance =	\$ 15,225.98
Interest earned =	\$ 558.07
Ending Balance =	\$ 15,784.05

CASH BOX

Initial funding	\$.	50.00
Expenses(Sunshine fund	\$	- 10.43
Transfer in/out events	\$.	800.00/-\$. 800.00
Reimburse Sunshine	\$	10.43
Ending balance	\$	50.00

The audit committee has found the results to be accurate

a. Dick explained the “new” cash box that was added to his report. This is to acknowledge money that is at shows for start up and for the new Sunshine Fund. These funds are in Wells Fargo but do not show up in the checking account. We needed a way to show these funds.

Ted Kapp made a motion to accept. Motion was seconded by Ralph Keller
Motion was passed unanimously

7. Receive Merchandise Report for 2024 -

- a. total sales \$ 1,184.00
 - i. total polo shirts \$ 131.00
 - ii. total t-shirts/sweatshirts \$ 938.00
 - iii. total misc items (dash plaques etc) \$ 10.00

iv. total chapter pins \$ 75.00

v. Food sales \$ 30.00

- b. George reported a record number of sales this year in large part to our fresh inventory. He would still like to see the non-wearable items to be purged from inventory and designated to give aways. Our highest sales were at the Fall Meet and George made note that we didn't sell anything at the Awkscht Fescht this year. George felt we have enough inventory for this year and would like to decrease our current stock before adding anything new. We did purchase a new tablecloth to be used throughout the year at our sales table. George encouraged everyone to wear your chapter shirts to our shows but also to other shows to promote the Chapter. Amy & George are doing a great job!

Jim Martin made a motion to accept the merchandise report. Motion was seconded by Ralph Keller . Motion was passed unanimously

8 SHORT Review of 2024 activities -

- a. Tom wanted to thank all the members who came out this past year to support the chapter. We had a very full calendar of events for our 50th anniversary. Tom thanked Ralph for donating all the cakes that we had at all of our events. They were a great success.
- b. Jim read a thank you letter from the Bird-in-Hand Restaurant. They look forward to seeing us next year in their original location.

9. OTHER OLD BUSINESS

a. Audit committee findings -

- i. Tom thanked Susan McGurk, Karen Britton and Dick Stover for the many hours that were put into the audit. We are in much better shape now for everything that has been put in place. We felt it important that members know where their moneys go and how it is being spent.
- ii. Patti Rowe volunteered to be the third person on the audit team.
- iii. Susan McGurk stated we reviewed practices and procedures and made suggestions for a new implementation of the financial process. The new procedures has helped to streamline the whole process. We are now doing monthly audits.
- iv. Dick also commented that the audit was very helpful to him too.

- b. Donations to Chapter will still be accepted but as a chapter we will no longer take donations for our National Club or for Tim Dye's museum. You may still continue to donate to them but the Chapter will no longer act as a pass through for this.

10. Determine 2025 events calendar - Ralph presented a calendar for the upcoming year. He needs to verify dates with venues before info is released. Below is a tentative calendar. He will type up calendar and send to Karen. Karen will send to board.
- a. January - 1/25 - Membership meeting - Bird-in-Hand Fire Co
 - b. February - No events due to usual bad weather
 - c. March - 3/29 - America on Wheels
 - d. April - 4/12 - Barry's Car Barn & lunch
 - e. May - 5/10 - Old Stillwater Garage Show (checking with Lou)
 - f. June - 6/1 - GM on Display - confirmed
6/8-6/12 - National Convention - Louisville Kentucky confirmed
 - g. July - 7/12 - Knoebels Grove - Chapter picnic - catered again
7/18-20 - Norwalk Ames tri-power nationals confirmed
 - h. August - 8/3 - Das Awkscht Fescht - Club Day confirmed
8/30 - Duryea Day - Boyertown - participate as a club. Let Karen know after you register so we can all park together - confirmed
 - i. September - 9/28 Fall Meet – Padre Pio 50th, confirmed
 - j. October-
 - k. November - 11/28 - Junk Yard Tour - Steve Liebert more details to follow
 - l. December - 12/6 - Christmas Party confirmed
 - i. Date: Sat. Dec. 6; 12-4pm, dinner at 12:30pm
 - ii. Location: Bird-In-Hand Restaurant
 - iii. Contact: Jim Martin
 - m. Membership Meeting - confirmed
 - iv. Date: Sat. Jan. 24, 2026 11am
 - v. Location: Bird-in-Hand Fire Company
 - vi. Contact: Jim Martin
 - n. We talked about attending other local car shows as a group. This way we get the benefits of car shows without the work involved. We will look into GM @Carlisle for next year as a group.
 - o. Other events of interest
 - 3/2 Leesport Flea Market
 - 6/21 AACA museum car show
 - 6/20 & 21 GM @ Carlisle
 - 10/7-10/10 Fall Hershey
 - 11/2 Riegelsville - must arrive early

Ted Kapp made a motion to accept the proposed calendar Motion was seconded by Sandy Kemp
Motion was passed unanimously

11. NEW Business.

- a. ByLaws — Tom let everyone know that we would take questions BUT the by laws are not ready yet, they are still being worked on. Once we have final draft we will put out by email for everyone to read, comment and vote.
- b. Nominations for leadership 2025- A list of leadership positions was discussed and some revisions were added. No decision was made to fill the vacant position on the board for the passing of Steve Martinez. Tom asked anyone interested to let him know.
- c. Chapter inventory list -
 - i. A list was handed out and Tom asked everyone to look it over. Sandy Kemp will be keeping this list moving forward. If anyone has any additions or corrections they should let her know. Tom has asked Ralph to inventory the chapter historical items so these can be added to the list.
- d. Merchandise items - George stated that he feels our inventory is good for this year.
 - i. Ornaments - Yvonne Musser was absent. We asked her husband to have her forward information on to us.
- e. 25 for 25 - membership was discussed in the membership report earlier in the meeting
- f. Social Media -
 - i. AJ Koszi is currently putting our show flyers on local car show websites. He reposts the flyers periodically.
 - ii. George stated that he hasn't been able to keep up with the chapter Facebook page. Steve Liebert has agreed to take over the page for the future.
- g. Newsletter -
 1. Sponsorships - A copy of the new sponsorship form for 2025 was given to everyone in their meeting packet. It was asked that everyone go out and get a sponsor. When you get a sponsor, please make sure you get an email address so we can email them renewal reminders and send them newsletters. We're currently at 10 now. We need to get the word out!
 2. Tom encouraged everyone to write articles for our newsletter.
- h. Website
 1. Newsletters online? We need to make it enticing for members to belong to our chapter. Currently anyone can get all our info and newsletters without joining. We discussed limiting the most current newsletters from the website. It was decided to not post the latest 3 newsletters. Dick should check into what is involved with a member only area.

i. Car show updates-

1. Goodie Bags - Ted has agreed to take over the job of acquiring items for the goody bags. We may need to revisit this again as many companies have stopped giving items away.

j. Budget committee

1. Advertising- It was agreed that we will set up a budget for Bill for advertising the chapter and shows. An amount has not yet been determined but everyone agreed it needed to be at or below \$500

Ted Kapp made a motion to accept. Motion was seconded by Susan McGurk

Motion was passed unanimously

2. Club budget- - We need to set up a club budget so we can see where the club is going and where our money is being spent. This way we can spend the money more wisely. It also gives us a picture of where we stand financially. We will set up comparison P & Ls to get better perspective of how our money is being spent and from where our income is generated. The executive committee will discuss further

Susan McGurk made a motion to accept the proposal. Patti Rowe seconded and the vote was unanimous

k. QR codes - We will discuss in more detail at a future date.

l. The POCI website now has convention information added

m. Jim and Tom will work on an article about our 50th year celebration and send to Tim Dye for publication in Smoke Signals

12. The minutes for the meeting will be posted online on our website.

13. Adjourn the meeting

A motion was made by Ted Kapp to adjourn the meeting at 2:15PM and was 2nd by Dick Stover

14. We enjoyed a phone call from Michael Murray, our POCI V.P. and chapter director. Michael congratulated us on our completion of our 50th continuous year and wished us well in the year to come.

Respectfully submitted, Karen Britton, secretary



Board voted to accept. Motion to accept by Sandy Kemp.
Seconded by Jim Martin. Unanimously passed